



a pathway to re-entry

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www.exodus-project.org

Job Posting: Pre-Release Care Coordinator

Location: Downtown Sacramento, CA

Positions Available: Hiring for two full-time and one half-time positions

Salary Range: \$50,000—\$52,000 annually (full-time)

Start date: July 1, 2025

POSITION SUMMARY:

The Pre-Release Care Coordinators will play a vital role in supporting individuals incarcerated at the Main Jail who are eligible for services under the Prop 47 initiative. Pre-Release Care Coordinators will be primarily working inside the Main Jail in Downtown Sacramento. This position is responsible for meeting with clients, providing assessments, developing release plans, and making referrals for transportation, housing, and other services to Exodus Project and other outside providers.

Individuals with lived experience of incarceration, addiction recovery, and/or impacted by close family in the criminal justice system are encouraged to apply. However, employment in this position is dependent on receiving security clearance by the jail.

ORGANIZATIONAL SUMMARY:

Exodus Project launched in February 2019 as a program of St. Vincent de Paul Sacramento. Exodus Project provides mentoring, housing, employment services, counseling, transportation, case management, micro loans, and other resources for men and women returning to the community from incarceration. The goal is to reduce recidivism, alleviate poverty, and reunify families through a holistic approach that emphasizes human dignity, self-awareness, and an engaged spiritual life.

Through our program, thousands of returning citizens have accessed a variety of resources to support their transition home. Exodus Project works with (and employs) individuals of all faiths and/or no faith tradition; 2/3 of our staff is formerly incarcerated.

QUALIFICATIONS:

Required

- High school diploma or GED
- Minimum 1–3 years of experience in case management, care coordination, or reentry services

- Other combination of education and experience will be considered
- Excellent communication, documentation, and organizational skills
- Knowledge of the criminal justice system, reentry challenges, and community-based services
- Ability to work in a jail setting and pass background clearance

Preferred

- Bachelor's degree
- Experience working with justice-involved populations
- Proficiency in HMIS and/or case management databases.

SKILLS AND ABILITIES:

- Appropriate, professional boundaries
- Computer skills with proficiency in MS Office
- Strong verbal communications skills
- Strong organizational skills and time management
- Understanding of the population we serve and issues related to incarceration, poverty, mental health, and addiction
- Capable of working independently and as part of a team
- Crisis intervention skills
- Compassion and patience

HOURS AND COMPENSATION:

Position 1 (1.0 FTE) Mon—Fri, 7a to 3p

Position 2 (1.0 FTE) Mon—Fri, 3p to 11p

Position 3 (0.5 FTE) Sat—Sun, 8a to 6p

\$50,000—\$52,000 annually, (FT) depending on experience and education.

Benefits include holidays, vacation, sick leave, health insurance, life insurance.

TO APPLY:

Please submit resume and cover letter to: scastleman@svdp-sacramento.org

For additional information about Exodus Project: <http://www.exodus-project.org>

Exodus Project does not discriminate on the basis of race, religion, ethnicity, culture, national origin, sexual orientation, disability, age, gender, or gender expression.